



Opening: 1:00 pm- meeting was called to order by the chairperson and opened with the serenity prayer

Readings: Tradition 8, 12 concepts, SJASC Purpose

Quorum: 15=2/3 of GSRs Present

SJASC -TRUSTED SERVANT ATTENDANCE (SJASC-South Jersey Area Service Conference)

ADMINISTRATIVE OFFICER POSITIONS	NAME	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
CHAIRPERSON	Nikki D	X	X	X	X	X	X	Abs.	X				
VICE CHAIRPERSON	Lou E	X	X	X	X	X	Abs.	X	X				
SECRETARY	Wayne H	X	X	X	X	X	X	X	X				
VICE –SECRETARY	Mike H	X	X	Abs.	X	X	X	Abs.	Vac.				
TREASURER	Scott B	X	X	X	X	X	X	X	X				
ASSISTANT TREASURER	Dennis E	Vac.	Vac.	Vac.	Abs.	X	X	X	X				
REGIONAL SERVICE MEMBER (RCM)	Jason G	Abs.	X	X	X	Abs.	Abs.	Abs.	X				
REGIONAL SERVICE MEMBER ALTERNATE (RCMA)	Kyle S	Vac.	X	X	Abs.	X	X	Vac.	X				

SUBCOMMITTEE OFFICER POSITIONS	NAME	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
HOSPITALS & INSTITUTIONS (H&I)	Jeff H	X	X	X	X	X	X	X	X				
PUBLIC INFORMATION (P.I.)	Vacant	VAC	Vac.	Vac.	Vac.	Vac.	Vac.	Vac.	Vac.				
POLICY CHAIRPERSON	Matt W	VAC	Vac.	Vac.	Vac.	Vac.	Vac.	X	X				
ASSISTANT POLICY CHAIRPERSON	Vacant	VAC	Vac.	Vac.	Vac.	Vac.	Vac.	Vac.	Vac.				
LITERATURE SUPPLY CHAIRPERSON	Matt F	X	X	X	X	X	X	X	X				
LITERATURE SUPPLY VICE-CHAIRPERSON	TJ The Tiger RAWR!!!	X	X	X	X	X	X	X	X				
LITERATURE REVIEW CHAIRPERSON	Vacant	Vac.	Vac.	Vac.	Vac.	Vac.	Vac.	Vac.	Vac.				
ACTIVITIES COMMITTEE CHAIRPERSON	Eric J	X	X	X	X	X	X	X	X				
ACTIVITIES VICE-CHAIRPERSON	Joe M	X	X	X	X	X	Abs.	Abs.	Abs.				
ACTIVITIES TREASURER	Lorraine B	Abs.	X	X	Abs.	X	Abs.	X	Abs.				
WEBSITE CHAIRPERSON	Davit M	X	Abs.	X	Abs.	Abs.	X	X	Abs.				

ANNIVERSARIES

Nicky 13 yrs.

Anthony 1 yr.

NA RELATED ANNOUNCEMENTS / HOMEGROUP REPORTS

See southjerseyna.org for up to date group anniversaries and or special events as well as a list of groups in need of support.

New group joining the area on Sundays : Woman’s meeting @ 10:30am to 11:30 am See flyer on soutjerseyna.org

ADMINISTRATIVE REPORTS

**Select reports were submitted and posted below for review.*

CHAIRPERSON: * SEE ATTACHED*

VICE CHAIRPERSON: Gave verbal

SECRETARY: Gave Verbal

LITERATURE SUPPLY: Gave Verbal

TREASURER: *SEE ATTACHED*

RCM: * SEE ATTACHED*

RCMA:



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SUBCOMMITTEE REPORTS

8/13/23 South Jersey H&I report

Hi everyone I am addict My Name is Jeff. The SJ H&I Subcommittee is currently serving 35 commitments spread out over 7 facilities of those 35 we have 5 open commitments 3 are women's only commitments, 2 are Co-ed. Out of our 35 commitments we are serving all 35 in-person.

Open commitments are:

1st&5th and 4th Thursday Maryville women's 7:30pm-8:30pm.

3rd Saturday pyramid women's 6:30 pm-7:30pm

3rd Saturday Epiphany wellness 1pm-2pm co-ed

1st & 5th Wednesday Seabrook 7:30pm-8:30pm co-ed

Sense the last time we meet SJ H&I was able to vote in one new facility Recovery Village is now set up every Wednesday from 7-8pm and has full coverage at this time. I went in for the first meeting and it went amazing all reports from the other chair people have been very positive thus far. We are still in need of more members we have 4 more facilities looking for commitments and we need committed women desperately we currently have 3 open women's commitments they have been covered the last few months. We have had multiple women covering 2 and 3 commitments each month to make that happen they really could use some help.

I attended NJ regional H&I on august 12th nothing new to report besides we have a new chair of the regional sub-committee. Mike G south jersey H&I old chair was voted in by the sub-committee in June and voted in formally at July's region. Also, South Jersey own Cleveland was in attendance and volunteered and was elected as the committees vice-chair. Congrats to both of these gentlemen and thank you for your service

Lastly on July 28th I delivered a bunch of Ip's and meeting list to Northbrook Behavioral health this facility was a location we carried two weekly commitments for many years. Due to them being a dual diagnose hospital facility during covid and even post things reopening their rules would not allow us back in. They are reaching out looking for service from H&I but at this time we don't have the members to bring a meeting in but we are going to try to keep them stocked with Ip's ad meeting list until we can get back in there.

We have 4 facilities looking for new commitments totaling a potential for 9 new commitments. These are Seabrook who wants to add two Monday commitments to their detox side. Solstice IOP in Woodbury, NJ wants to add one commitment the 2nd Wednesday, Epiphany wellness would like to add 2 more Saturday commitments on the 2nd and 4th Saturday we already serve the other Saturdays. Northbrook would like to reopen there Tuesday night commitment weekly.

The South Jersey Area of NA H&I subcommittee normally meets the 3rd Sunday of the month at Saint Charles Borromeo Church, 176 Stagecoach Rd in Sicklerville, NJ at 6:00pm. Our requirements are 6 months clean NA sponsor and NA Home group off all DRT/MAT including Medical Marijuana and Vivitrol.

That is all I have to report at this time thank you for allowing me to serve.

Jeff H



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856-457-9571. jeffhjft@yahoo.com

ACTIVITIES CHAIRPERSON:

AUGUST Report. Nothing really to support slow month. We will be hosting a Labor Day Picnic SEPT 4 at Scotland Run Park 12 to 5 all are welcome. Also Sept 29' 30 and Oct 1 is are camping trip. Bass River Park \$25.00 a person. Thank You for letting me serve

WEBSITE CHAIRPERSON: Abs.

PUBLIC INFORMATION: Vacant

POLICY CHAIRPERSON:

Policy Chair Report:

As a subcommittee, I plan to hold a monthly meeting the first Tuesday of each month on Zoom at 8:00pm. The flyer was sent as an attachment with this report to the Secretary including login information for the Zoom meeting. There are several minor changes required to the Area Policy following a review I conducted over the past month, but I would appreciate another pair of eyes on the policy for minor updates to submit to the Area for approval next month. Anyone interested in a copy with notations prior to the subcommittee meeting should reach out to me directly via the contact info below. With or without additional feedback, I will submit an updated copy of the Policy for review to the area service body at the September meeting.

Please reach out with any questions or concerns.

ILS,

Matt W.

609-234-1528

Webbjm1979@gmail.com

ASSISTANT POLICY CHAIR: Vacant

LIT REVIEW: Vacant

Chairperson:

Hello Everyone,

I don't have much to report other than; the new lap top we purchased for the hybrid mee<ng no longer supports the Zoom App. We tried several different op<ons to work it out to download the app to the laptop and it just won't allow us. We did eventually sign on through a web browser to be able to start on <me. We stayed up and running throughout the mee<ng, but no one signed on to join. I just wanted to point that out and explain just in case another mo<on pops up in the future.

In loving service, Nikki D Area Chair



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Rcm:

RCM Report august

Hi everyone,

Just a few highlights to report on from Region

The region nominated Nancy C to be the regions nominee at the NEZF for the Secretary position.

The web committee is working on updating our regional website to use newer technology and updating the look and functionality of the site.

Treasury: start \$19014 Ending \$16260 Working capital: \$5180

Convention committee reported that they are in a great financial position going into the convention. The convention has happened and I hear it was successful I will report more after next region.

We got meeting lists and owe region \$225

Burlington area reported they are still struggling both financially and with support Our Michael G was elected regional H&I chair

September 2023 Elections

Position	Clean time	Term	Policy/Pg
Chair	3 years	1 year	Pg 7
Secretary	1 year	1 year	Pg 8
Asst Secretary	1 year	1 year	Pg 9
Assistant Treasurer	4 years (un-waivable)	1 year	Pg 11
Policy Chair	5 years	1 year	Pg 12
BOT Chair	5 years (un-waivable)	1 year	Pg 16
Lit Review Chair	3 years	1 year	Pg 19
PI Chair	3 years	1 year	Pg 20
Newsletter chair	3 years	1 year	Pg 20
Insurance Chair	3 years	1 year	Pg 21
Sponsorship Behind the Walls Members (1)	2 years	1 year	Pg 23

November 2023 Elections

Position	Clean time	Term	Policy/Pg
Vice Chair	2 years	1 year	Pg 8
Convention Chair	1 year	1 year	Pg 17

+ any remaining positions from September NJRSC

OLD BUSINESS

None



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NEW BUSINESS

None

Elections

Public Information Committee (P.I.) Chairperson

P.I. is informing the public about recovery through the Twelve Steps and Twelve Traditions of Narcotics Anonymous. The purpose of the P.I. Committee is to provide community awareness of what N.A. is, as well as how, when and where we are available. Within the bounds of our Twelve Traditions, the P.I. committee carries the message of recovery through billboards, bumper stickers, posters, radio and T.V., public service announcements (PSA). These, in most cases, carry the Regional help line phone number. Our attraction will not work if no one knows we exist. The P.I. Chairperson will also facilitate the SJASC's participation with the Regional help line.

Qualifications:

1. Willingness and desire to serve
2. Minimum 2 years continuous clean time
3. Prior service experience in N.A. (#12-16-01)
4. A working knowledge of the Twelve Steps, Twelve Traditions and Twelve Concepts of N.A.
5. Must have a Home Group within the South Jersey Area (# 03-11-01)

Duties:

1. Carry the message of recovery through billboards, bumper stickers, posters, radio and T.V. PSA's.
2. To provide community awareness of what N.A. is, as well as how, when and where we are available.
3. Will also facilitate the SJASC's participation with the Regional help line.
4. To enforce Regional guidelines for removal of Help-line volunteers.
5. To send Greater Camden Area meeting lists with SJASC PI mailings.
6. To hold Regional Help-line workshops periodically, but no less than annually
7. Represents the SJASC to the Regional PI Committee Meeting
8. Hold key to SJASC post office box.
9. Presents a neatly written or typed report to the SJASC monthly
10. Must secure a public place to hold regularly scheduled subcommittee meetings.
11. Is responsible for the security and maintenance of the overhead projector. (#12-12-07)

Term:

This is a one (1) year commitment with a two (2) term limit

Assistant Policy Chairperson:

The Assistant Policy Chairperson works closely with the Policy Chair, assisting in their duties and learning the responsibilities of that commitment.

Qualifications:

1. Willingness to serve
2. Minimum one year continuous clean time
3. Prior service experience in NA
4. A working knowledge of the Twelve Steps, Twelve Traditions and Twelve Concepts of N.A
5. Leadership qualities as defined in the fourth concept
6. General office and clerical skills
7. Must have a Home Group within the South Jersey Area (# 03-11-01)

Duties:

1. Assists the Policy Chair in the maintenance of the operating guidelines as well as the subcommittee guidelines
2. Attends ASC in its entirety each month
3. Acts as Policy Chair in the absence of the Policy Chair

Term:



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Literature Review Committee Chairperson

This committee will partake in the development and approval process of new N.A. literature. The World Service Conference (WSC) Literature Committee sends out literature for review and input or that which is in approval form. This committee will discuss, review and have input on such literature. It may also write literature and submit ideas to the WSC literature Committee.

Qualifications:

1. Willingness and desire to serve.
2. Minimum 2 years continuous clean time
3. A working knowledge of the Twelve Steps, Twelve Traditions and Twelve Concepts of N.A.
4. Must have a Home Group within the South Jersey Area (# 03-11-01)

Duties:

1. To partake in the development and approval process of new N.A. literature.
2. To discuss, review and have input on such literature that World Service Conference (WSC) Literature Committee sends out for review and input or that which is in approval form.
3. May also write literature and submit ideas to the WSC literature Committee.
4. Attend regularly scheduled SJASC meetings
5. Reports all usage of funds by the committee
6. Presides over the regular meetings of the committee and sets the agenda
7. Distributes NA review and approval form literature to members of the committee
8. Has the soles responsibility of being the communication link between this committee and the SJASC
9. Establishes and maintains a budget with the SJASC Treasurer
10. Represents the SJASC to the Regional Literature Review Committee Meeting
11. Presents a neatly written or typed report to the SJASC monthly
12. Must secure a public place to hold regularly scheduled subcommittee meetings.

Term:

This is a one (1) year commitment with a two (2) term limit

Vice Secretary

The Vice Secretary works closely with the Secretary sharing many responsibilities. The duties shall include attendance at all Area Services and other various duties shared with the Secretary.

Qualifications:

1. Willingness to serve
2. Minimum 6 months continuous clean-time
3. Prior service experience in NA
4. A working knowledge of the Twelve Steps, Twelve Traditions and Twelve Concepts of NA
5. General office or secretarial skills and access to a computer.
6. Must have a Home Group within the South Jersey Area (# 03-11-01)

Duties:

1. Assist the Secretary in keeping accurate minutes of each ASC meeting.
2. Assist the Secretary in typing and distributing minutes as well as an agenda for the next conference to all ASC participants within ten days following each meeting of the SJASC.
3. Assist the secretary in taking roll at each meeting.
4. Shall perform the duties of the Secretary in the absence of the Secretary
5. Trains to become the Secretary



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Term:

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SJASC Treasurers report combined

June 2023

Received

Group donations : \$919.75

Group Lit. Purchases : \$757.75

Total received : \$ 1677.50 deposited on 7/11/2023

Expenses

ASC rent : \$50.00

Pub. Storage : \$162.14

NAWS Lit. : \$2413.70

Reimburse Scott B. For Public Storage rent increase \$19.19

NJRSC phone line : \$ 100.00

NJRSC group insurance : \$130.00

Hostex web hosting \$117.00

Total expenses : \$2992.03

Balance

Treasurer start balance \$11278.77 plus income \$1677.50 total \$12956.27

ASC checking acct. balance minus expenses \$2992.03

Prudent reserve : \$ 2000.00

Lit. Reserve : \$ 3000.00

Over Cap

\$ 4964.24

Thank you for allowing me to serve. Scott B.



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SOUTH JERSEY AREA SERVICE CONFERENCE MEETING LITERATURE ORDER FORM

Meeting Name:			
QTY	DESCRIPTION	PRICE	TOTAL
Informational Pamphlets (IP)			
	#1 Who, What, How & Why	\$0.30	
	#2 The Group	\$0.35	
	#5 Another Look	\$0.30	
	#6 Recovery & Relapse	\$0.30	
	#7 Am I An Addict	\$0.30	
	#8 Just For Today	\$0.30	
	#9 Living The Program	\$0.30	
	#11 Sponsorship	\$0.30	
	#12 Triangle of Self Obsession	\$0.30	
	#13 By Young Addicts.....	\$0.30	
	#14 One Addict's Experience	\$0.30	
	#15 Pl & The NA Member	\$0.30	
	#16 For The Newcomer	\$0.30	
	#17 For Those In Treatment	\$0.35	
	#19 Self Acceptance	\$0.30	
	#20 H&I and The NA Member	\$0.30	
	#21 Loner: Staying Clean Isolation	\$0.35	
	#22 Welcome To NA	\$0.30	
	#23 Staying Clean Outside	\$0.30	
	#24 Money Matters/Self Support	\$0.60	
	#26 Accessibility	\$0.30	
	#27 Parents...of Children in NA	\$0.35	
	#28 Funding NA Service	\$0.45	
	#29 An Introduction To NA Meeting	\$0.30	
	#30 Mental Health In Recovery	\$0.35	
Informational Pamphlet TOTAL			
GROUP SUPPLIES			
	Group Treasurer Workbook	\$2.50	
	Group Treasurer Record	\$0.75	
	Group Readings	\$5.00	
	Complete Poster Set	\$11.00	
GROUP SUPPLY TOTAL			

GSR:		Date:	
QTY	DESCRIPTION	PRICE	TOTAL
BOOKS			
	Basic Text	\$14.00	
	It Works How & Why	\$11.00	
	Step Working Guide	\$10.00	
	Just For Today: Daily Meditation	\$11.00	
	Spiritual Principle A Day	\$14.00	
	Guiding Principles: Spirit of Our Traditions	\$14.00	
	Living Clean: The Journey Continues	\$12.00	
BOOKS TOTAL			
BOOKLETS			
	Intro Guide To NA [BOOKLET]	\$2.30	
	NA White Book	\$1.00	
	Behind The Walls	\$1.15	
	In Times of Illness	\$3.60	
	12 Concepts of NA	\$2.30	
	The Group Booklet	\$1.15	
	NA As A Resource (Blue Pamphlet)	\$0.60	
	Disruptive & Violent Behavior	\$0.30	
	Group Business Meetings	\$0.25	
	Group Trusted Servants	\$0.25	
	NA Groups and Medication	\$0.35	
	Principles/Leadership in NA Service	\$0.35	
	Guide To Local Services	\$8.00	
	Social Media	\$0.35	
	I.P. #10 Working Step 4 In NA	\$0.90	
BOOKLET TOTAL			
KEY TAGS			
	White - Welcome Key Tag	\$0.60	
	Orange - 30 Days Key Tag	\$0.60	
	Green - 60 Days Key Tag	\$0.60	
	Red - 90 Days Key Tag	\$0.60	
	Blue - 6 Months Key Tag	\$0.60	
	Yellow - 9 Months Key Tag	\$0.60	
	Moonglow - 1 Year Key Tag	\$0.60	
	Grey - 18 Months Key Tag	\$0.60	
	Black - Multiple Years Key Tag	\$0.60	
KEY TAGS TOTAL			
MEETING LISTS/MISCELLANEOUS			
	Regional Meeting Lists	\$0.70	
MEETING LIST TOTAL			
MEDALLIONS (Indicate year)			
	Year	\$4.00	
	Year	\$4.00	
	Year	\$4.00	
	Year	\$4.00	
	Year	\$4.00	
MEDALLIONS TOTAL			

ORDER TOTAL: _____
DONATION TOTAL: _____
APPROVED BY: _____
SIGN IN NUM: _____

Please note that anything off the NAWS website can be special ordered. Please write down your special order on the back and see the Lit Supply Chair or Vice Chair for pricing. Special Order Total: _____

LITERATURE CHAIRPERSON - Matt F. (856) 270-3161 VICE CHAIRPERSON - T.J.R. (609) 846-4980 updated 12.7.2022

* GSRs: -COMPLETE FORM PRIOR TO SUBMITTING TO THE TREASURER AT AREA

GROUP MEETING LITERATURE ORDER FORM

HOME-GROUP NAME: _____ SIGN IN # : _____

MEETING DAY(S): _____ YOUR NAME: _____

\$ _____ LITERATURE ORDER TOTAL

\$ _____ AREA DONATION TOTAL \$ _____ TOTAL (LIT & AREA TOTALS COMBINED)



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